

The Springs of Suntree

Architectural Review Committee (ARC) Request Form

Three ARC members must approve this form

Do not begin any work until you receive an APPROVED copy of your ARC request.

This request, if approved, must be completed as submitted and must comply with all recorded covenants and restrictions of our community as well as county building codes. Please refer to the Springs of Suntree Covenants and ARC Manual when submitting this request.

Please submit this completed form, a copy of your survey (if relevant to the request), two copies of each paint sample (if applicable) and details of your project to the office. Please be sure to include measurements, any drawings and/or pictures and specific descriptions of the work to be completed.

Please refer to the back of this form for information about having your final inspection done when your project is completed.

Date: _____ Property Owner Name: _____

Goal Completion Date: _____ Subdivision: _____ Phone Number: _____

Address: _____

Description of Change to Property: _____

Any variation or alterations to the plan submitted and approved may render the approval null and void. Owner may be required to remove/undo alteration(s) and resubmit an application to gain ARC Final Approval. Failure to comply with the requirements of the Springs of Suntree as outlined in the Community Documents and ARC Manual may result in unexpected expense to the homeowner which may include but not be limited to fines and legal fees.

Home Owner Signature: _____ Date of Signature: _____

Your Request has been:	_____	Approved
	_____	Resubmit to ARC (see below)
	_____	Disapproved
Comments/Explanation:	_____	

ARC Committee Member	Date	
Approve _____	Disapprove _____	
ARC Committee Member	Date	ARC Committee Member
Approve _____	Disapprove _____	Approve _____
		Date
		Disapprove _____

Continued on back...

